

Planning & Development Control Committee Terms of Reference

Prime Objectives

To deal with all matters of planning such as planning applications, planning application decisions and enforcement issues, and respond appropriately and in a timely manner to the District Council or any other interested parties.

This Committee is not responsible for any strategic planning issues in terms of Neighbourhood or Local plan.

Membership and Frequency of Meetings

The Committee comprises 5 voting members of the Town Council. The Quorum for this Committee shall be 3 members.

Members of the public may be asked to report on an item to this committee or to join this committee as a non-voting representative.

The Planning and Development Control Committee will meet fortnightly as required based on the business to discuss.

Delegated Business

The Committee has delegated authority to deal with the following matters to conclusion:

- Consider and give views, on behalf of the Town Council, on planning applications sent for consultation by the relevant district council or any other authority so empowered to do
- Consider the decisions of the local planning authorities in respect of local planning applications.
- Consider any planning appeals, planning appeal decisions and planning enforcement cases.
- Consider and give views on any street naming issues or consultations.
- Produce and publish any information for the public in connection with planning matters, within legal powers.
- To work with the Neighbourhood Plan Steering Group as required
- Consider any other matters referred to the Committee by the Town Council.

Any proposed unbudgeted expenditure, in excess of £250, will require approval at the Resources Committee or Full Council.

Adopted: _____