

SAXMUNDHAM TOWN COUNCIL

Donations Policy

Grants in excess of £500 Application Form

Name of Organisation		
Correspondence Address		
Name of Contact		
Email for contact		
Phone number		
<p>Details of the Organisation and what it does. Please include information about number of members/age groups, areas or locations that you are active in and anything that you think will be useful.</p>		
Amount of Grant applied for?	£	
<p>What specifically will the grant be used for. Please indicate dates, location and major items.</p>		
<p>Have you applied and have you been successful in gaining other funding for this project– please give details?</p>		
<p>Do you raise income in other ways – if so how?</p>		
When do you need this money?		
Are there other ways that Council can help you with your event?		
Signed by Applicant		Date
Please print your name		
Approved/Rejected Minute Item		
Paid by		Date
<p>Please submit to the Clerk at Saxmundham Town Council with your supporting paperwork and accounts</p>		